GSA Regular Council Meeting -- Sunday, February 7 2016, 6:00PM to 9:00PM, Location: GSA House / <mark>PLEASE PRINT YOUR OWN COPY</mark>

DRAFT AGENDA

0. Attendance Sheet verification at 5:30pm
1. Call to Order (1 min)
2. Adoption of the Agenda (5 mins)
3. Council Business (5 mins)
      3.1 Appointment of minute taker
      3.2 Chair's remarks
4. Approval of January 30, 2016 meeting minutes
5. Informal discussion (90 mins)
      Suggested topics: committees' replacements
6. Business arising from the Minutes, Appendix I (20 mins)
      6.1 Appointed Councilor Honorarium
      6.2 Creation of new staff positions (2/3 majority vote – GSA bylaws Article XI-10)
      6.3 Hiring committee appointment
      6.4 Funding Committee appointment
      6.5 Academic and special projects funding for fall 2015 semester (Appendix II)
      6.6 Advocacy student cases
7. New Business (55mins)
      7.1 Hiring committee appointment
      7.2 AVEQ presentation
      7.3 Funding Policy
8. Other Business (4 mins)
9. Adjournment

Appendix 1

6.2 A presentation will be given by staff members on the importance of the new positions before the motion is discussed

Creation of New Staff Positions (⅔ Majority Vote – GSA Bylaws Article XI-10)

BIRT the following staff positions be created:
- Communications Coordinator (as distinct from the Advocacy Manager)
- Campaigns Coordinator (as distinct from the Department/Faculty Manager)
- Advocacy Coordinator
- Advocate

Moved:
Seconded:

6.3 Hiring Committee appointment

Whereas Aidan Macdonald was removed from the hiring committee based on false information.

Whereas Mathilde Ngo Mbom who was appointed in Aidan's place resigned from the hiring committee and also resigned from council.

BIRT Aidan Macdonald be appointed to represent JMSB on the Hiring Committee

Moved:
Seconded:

6.4 Academic and special projects funding for fall 2015 semester

Whereas the funding committee was not able to meet last semester (fall 2015) to analyze applications and allocate funding.

Whereas there were applications for academic and special project funding in the fall 2015 semester which are still pending.

Whereas the total amount requested by these groups do not exceed the budgeted fund for the academic and special project funding.

BIRT that council allocate the requested amounts to the groups, which meet the eligibility criteria stipulated in the funding policy, and adhere to the specified requirements.

Moved:
Seconded:

6.5 Advocacy student cases

Whereas Ashley Michel is no longer the interim VP Academic and Advocacy Affairs, all academic and advocacy work, including specific student issues and cases, should therefore be turned over to the appointed VP Academic and Advocacy. However, the sensitivity and the urgency of some cases call for consistency and therefore the person who was appointed to advocate for the current or pending cases should be the one to follow through each case to completion.

BIRT Ashley Michel be granted permission to continue working on current or pending

academic and advocacy student cases.

Moved:

Seconded:

New business

7.1 **Hiring committee appointment**

BIRT Ashley be appointed as the JMSB representative on the hiring committee.

Moved:

Seconded:

7.2 **AVEQ presentation**

7.3 **Funding Policy**

WHEREAS Council has already approved the attached CCR proposal (Motion CO-20141009-24).

WHEREAS council approved Motion CO- 20150926-09) states:

"Be It Further Resolved That the funding committee be mandated to propose a policy, by next monthly council meeting, for forming clubs and their funding regulations **as well as implement modifications compatible with previously approved CCR project."**

BIRT the following amendments be made in the GSA funding policy:

a) **2.7 Requirements**

The following information's and documents are required with the application:

a. Detailed budget for the project. Said budget must include all source of revenue even if provisional, and a detailed account of expenses.

b. The name, Phone number, email and student ID of all the people in charge of the project.

c. A clear description of the project of no more than five (5) pages (Times New Roman, 11pt, single-spaced)

d. Proof of application to the office of the dean of students to add the activity to the Concordia co-curricular record (CCR) data base. Otherwise, a rational for why volunteers are not expected is provided.

b) **2.10 Requirements following the realization**

Following the realization of the project, the group will provide GSA with a complete financial statement, which should include a copy of the receipts, showing that the money paid was used to achieve the objectives related to the funding request. **Additionally, if the project was accepted into the Concordia co-curricular record (CCR), a copy of an e_mail sent to the dean of students' office listing all volunteers that participated must be provided. The report must be filed four (4) weeks after the end of the funded project.**

If a group doesn't fill this requirement the said group and its representative will be banned from every funding opportunity from GSA and their names, group and representatives, added to a black list.

c) **3.7 Requirements**

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a. Detailed budget for the project. Said budget must include all source of revenue even if provisional, and a detailed account of expenses.

b. The name, Phone number, email and student ID of all the people in charge of the project.

c. A clear description of the project of no more than five (5) pages (Times New Roman, 11pt, single-spaced).

d. Proof of application to the office of the dean of students to add the activity to the Concordia co-curricular record (CCR) data base. Otherwise, a rational for why volunteers are not expected is provided.

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Chair's remarks

There was an item that I have removed from the packet. The item in question is the old 9.2, which was Appointments committee recommendation for graduate student representatives. I have not received a motion or motivation for this specifically, and therefore it should be proposed.

There is also the issue of the funding committee appointment. No committee has been appointed for this semester, and the funding policy states that one should be created. The members on last semester's committee were:

- Jasneet (ENCS)
- Keroles (INDI)
- Jawad (VP external)
- Alex (President)
- Nirmal (ENCS)

There is no requirement for the funding committee except that it has to include at least two (2) councilors and one (1) executive. The committee was also supposed to:

- Propose a policy
- Revise the departmental allocation policy to mandate that association's respect their bylaws

My suggestion for council is to always appoint a chair for when a committee is created, as it would define a specific form for the committee, and would probably make it more effective.

Appendix II

Academic Projects					1	2	3	4	5	6			
	Amount Requested	General Eligibility	Group Eligibility	Project Eligibility	GSA Registered	No member fees	Advertised to GSA	Free to GSA	no GSA funding	Other funding	Budget	Contact info	Description
2016 Graduate Symposium in the Dept. of Education	500	√			No	√	√	√	√	√	√	√	√
Hispanic Studies Graduate Student Association	500	√	√	√	√	√	√	√	√	√	√	√	√
Headlight Anthology	500	√	√	√	√	√	√	√	√	√	√	√	√
Art Education Graduate Students Association	500	√	√	√	√	√	√	√	√	√	√	√	√
TOTAL:	**2000**												
Special Projects					1	2	3	4					
	Amount Requested	General Eligibility	Group Eligibility	Project Eligibility	GSA goals	GSA Registered	no regular funds	Other funding			Budget	Contact info	Description
Hypotheses	500	√	√	√	√	**NO**	√	√			√	√	√

Cinema politica	500	√	√	√	√	**NO**	√	√			√	√	√
Art Education Graduate Student Association	500	√	√	√	√	√	√	√			√	√	√
Concordia English Grad Students Colloquim Committee	500	√	√	√	√	√	√	√			√	√	√
Concordia International Student Association	500	√	√	√	√	√	√	√			√	√	√
TOTAL:	**2500**												